

2019 POTAWATOMI ZOO FIELD TRIP SCHOLARSHIP PROGRAM APPLICATION

Please type or print. This form must be completed and returned to the Potawatomi Zoological Society at least three weeks prior to your anticipated visit. You will receive notification of the status of your application within 10 business days of submitting your request. Applications will be reviewed as received, with emphasis on program guidelines for approval, until funding is exhausted. Funding is for the 2019 Zoo season only. Funding covers admission to the Zoo for schools and youth programs in need and may help reimburse some or all of the transportation costs for busing to and from the Zoo. This program is made possible by generous underwriters of the Potawatomi Zoo Educational Assistance Program.

Please complete one application per field trip

Contact Person: _____

School/Program Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Contact e-mail: _____

Please check here if you would like to receive e-mail updates about the Potawatomi Zoo's Education programs

Choose Your Field Trip Date

Please Note: *This form does not guarantee a reservation.* Please complete a [Potawatomi Zoo Field Trip Registration packet](#) and submit to Guest Services*. Approved reservations will be sent a confirmation e-mail.

*submit a registration packet even if your trip is dependent upon approved funding. Your plans can always be changed or cancelled!

Field trip dates are available April 1, 2019 – November 1, 2019

Potawatomi Zoo is open 10am-5pm daily with last admission at 4:30.

Date of your trip*: _____ I have submitted a field trip registration packet **(see above)**

*We understand that due to inclement weather, or other unforeseen reasons, you may have to come on an alternate date. This will NOT affect any approved funding.

Tell Us about Your Group

Number of Students: _____ Number of Chaperones: _____ Grade Level(s): _____

Calculate the Field Trip Fee

Discounted admission for groups is \$6.50 for adults and \$5.50 for children. Please enter the amount of children and the amount of adults and tally your total request.

Number of children _____ x Fee per child (\$5.50) = TOTAL \$ _____

Number of chaperones _____ x Fee per chaperone (\$6.50) = TOTAL \$ _____

Expected Transportation to Zoo Expense* (*it is not required to apply for reimbursement. Reimbursement MAX = \$100) = \$ _____

GRAND TOTAL \$ _____

Statement of Need

You must complete sections A and B to be considered for funding.

A. Indicate any of the programs your school participates in:

Free and reduced lunch program

Title 1

Aid to families with dependent children

Other financial assistance program

If applicable, list your school's free and reduced lunch percentage: _____

B. Write a brief statement detailing how a Potawatomi Zoo Field Trip will be incorporated into the classroom experience to educationally impact the participants.

Confirmation

You will receive notification of the status of your application within 10 business days of submitting your request. For questions, call 574-235-7654. Funding covers admission and transportation*only for a self-guided tour through the zoo. A Field Trip Activity Guide with Chaperon Guide will be sent by e-mail and printed copies can be requested to be mailed ahead to your school prior to the day of any scheduled field trip. Additional pre and post-trip materials are available online at potawatomizoo.org. Completion of an educator post-trip survey is required to be considered for future funding. Request approvals, admission details, eField Trip Activity Guide and transportation reimbursement instructions will all be provided by e-mail. We are grateful to our underwriters.

Please return this completed application to:

E-mail

danielle@potawatomizoo.org

Mail

Potawatomi Zoological Society

Attn: Danielle McCausland

PO Box 1764

South Bend, IN 46634

Fax

574-289-3776



www.potawatomizoo.org